

**CONNECTICUT DEPARTMENT OF CORRECTION
TRANSFER OPPORTUNITY**

Correctional Captain

<http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5304>

**Current CT DOC Employees Only
Promotional/Lateral Transfer Opportunity**

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC Employees – on current exam list or lateral transfer only

Location: Maloney Center for Training and Staff Development

Hours: Monday – Friday, 1st shift, 40 Hours per week

Salary: \$77,613.00 – 102,544.00 annually

Closing Date: Wednesday, August 12, 2015 at 4:00 p.m.

Eligibility Requirement:

Department of Correction employees on the DAS certified exam list for Correctional Captain, or current DOC employees holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer.

General Experience: Five (5) years of experience in correctional work.

Preferred Experience:

Candidates with the following knowledge, skills and abilities will be given preference:

- Presentation and Facilitation skills
- Superior Oral and Written Communication skills
- Excellent Organizational skills
- Ability to Build Relationships
- Demonstrated Interpersonal skills
- Demonstrated ability to Challenge, Motivate and Encourage individuals
- Prior experience training staff or coordinating the facility training
- Considerable computer skills to include Microsoft Access, Excel, Word, including knowledge and understanding of SABA (LMS).

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Current Department of Correction employees who meet the above requirements need to submit a cover letter and resume outlining their experience and indicating your preferred email address for contact. Please reference Position **PJR2015** on your cover letter (be sure to include a current email address) and submit it to:

**Patty Meskers, HRS
CT-DOC, Recruitment Office
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-7615**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.